

**COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH
PROGRAM SUPPORT BUREAU**

Departmental Quality Improvement Council Meeting

A G E N D A

July 13, 2015
9:00 – 10:30 a.m.
550 S. Vermont Ave., 10th Floor Conference Room
Los Angeles, CA 90020

Naga Kasarabada, Ph.D., Chair

Karen Lee, M.D.,/Carol Eisen, M.D., Co-Chairs

I	9:00 - 9:05	Introductions & Review of Minutes	QIC Members
II	9:05 – 9:15	Clinical Quality Improvement ➤ OMD Report	C. Eisen/K. Lee
III	9:15 – 9:45	SA QIC Reports & Countywide Children's QIC Report	QIC Members
IV	9:45 – 10:00	Bilingual Bonus Policy SA QI Project Update CSEC PIP – Next Steps	N. Kasarabada
V	10:00 – 10:15	MHSIP May 2015 Survey & Provider Directory Update	V. Joshi
VI	10:15 – 10:20	PRO	M. Hernandez T. Cannady
VII	10:20 – 10:25	Cultural Competency Updates	S. Chang Ptasinski
VIII	10:25 – 10:30	Policy Update – Office of Compliance	R. Faveau
		Announcements:	

Next Meeting
August 10, 2015
9:00 – 10:30 a.m.
550 S. Vermont Ave. 10th Floor Conference Room
Los Angeles, CA 90020

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
QUALITY IMPROVEMENT COUNCIL (QIC) Minutes**

Type of Meeting	Departmental Quality Improvement Council	Date:	July 13, 2015
Place	550 S. Vermont Ave., 10 th Floor Conf. Rm.	Start Time:	9:00 a.m.
Chair	Naga Kasarabada, Ph.D.	End Time:	10:30 a.m.
Co-Chair	Carol Eisen, M.D./Karen Lee, M.D.		
Members Present	Antonio Banuelos; Alyssa Bray; Anahid Assatourian; Aprill Baker; Barbara Paradise; Bertrand Levesque; Caesar Moreno; Cindy Pham; Debra Mahoney; Elisabeth Gildemontes; Gassia Ekizian; Greg Tchakmakjian; Helena Ditko; Julian Hernandez; Karen Lee; Kimber Salvaggio; Lisa Harvey; Maria Gonzalez; Mary Ann O'Donnell; Michael Tredinnick; Michelle Munde; Michelle Rittel; Monika Johnson; Naga Kasarabada; Sandra Chang-Ptasinski; Sean Dennis; Tonia Jones; Vandana Joshi		
Excused/Absent Members	Ann Lee; Carol Eisen; Debi Berzon-Leitelt; Elizabeth Owens; Emilia Ramos; Jessica Wilkins; Leticia Ximenez; Lupe Ayala; Martin Hernandez; Michael Boroff; Misty Aranoff; Pamela Inaba; Randolph Faveau; Theodore Cannady;		
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
Call to Order & Introductions	The meeting was called to order at 9:00 a.m.	QIC members attended this meeting.	N. Kasarabada
Review of Minutes	The June minutes were reviewed.	Minutes were reviewed and approved as noted.	QIC Membership

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
Clinical Quality Improvement OMD Report	<p>Dr. Lee reported the restriction on the antipsychotic medication prescribed for all children under 18 continues through the TAR process. TAR has to be approved by the State Pharmacy Department. There is closer monitoring of the children in foster care system for this.</p> <p>There was an announcement at the DC's and Program Head's meeting regarding the Meaningful Use. Additional measures will be starting in October; clinics are presently monitoring weight and height. Next step is to monitor blood pressure. The Blood Pressure Screening Policy is already posted.</p> <p>Ms. O'Donnell reported on 4.17 Parameters for the Determination of Insufficient Client Engagement of Adults at Risk for Suicide, These parameters have to do with the inability to make and keep regularly scheduled appointments and lack of communication with the primary contact to explain reasons for not keeping appointments.</p> <p>Secondly, OMD is finalizing parameters for Co-Occurring Intellectual Disabilities.</p>	<p>The parameters will be posted on the DMH website this week. Safety Intelligence clinical event reporting went live for Directly Operated facilities on June 8, 2015.</p>	<p>K. Lee</p> <p>M. O' Donnell</p>
SA QIC Reports & Countywide Children's QIC Report	<p>SA 1: Dark last month.</p> <p>SA 2 Children: Information from previous meeting was disseminated. Dr. Chang Ptasinski presented on Cultural Competency (CC) Updates.</p> <p>SA 2: Dark last month.</p>	<p>Next Meeting: July 21, 2015.</p> <p>Next Meeting: August 20, 2015.</p> <p>Next Meeting: July 16, 2015.</p>	<p>B. Paradise</p> <p>M. Rittel</p> <p>K. Salvaggio</p>

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
SA QIC Reports & Countywide Children's QIC Report continued	SA 3: Dark last month.	Next Meeting: July 15, 2015.	B. Levesque
	SA 4: Dark last month.	Next Meeting: July 21, 2015. Dr. Ximenez will be presenting on Spirituality Parameters.	A. Bray
	SA 5: Information from previous Departmental QIC meeting was disseminated. Dr. Chang Ptasinski presented on Under Represented Ethnic Populations (UREP) report focusing on strategies for population. SHARE presented on their QI project. This presentation inspired providers to do a QI project. Test Calls were discussed.	Next Meeting: September 22, 2015.	M. Johnson
	SA 6: Information from previous Departmental QIC meeting was disseminated. Safety Intelligence was also discussed. Dr. Chang Ptasinski presented on Cultural Competency and the Under Represented Ethnic Populations (UREP) sub-committee projects Ms. Baker provided information on Spiritual Parameters as well. Augustus Hawkins presented on their QI process.	Next Meeting: July 23, 2015.	A. Baker
	SA 7: Spirituality Parameters were covered. A lot of people were interested on that. There were also discussions on the MHSIP survey.	Next Meeting: July 21, 2015.	C. Moreno

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
SA QIC Reports & Countywide Children's QIC Report continued	SA 8: There was a lot of discussion on Spirituality Parameters. MHSIP survey and test calls were discussed as well.	Next Meeting: July 15, 2015.	M. Munde
	Countywide Children's: Due to the DHCS training on August 13, meeting has been moved to August 20 th .	Next Meeting: August 20, 2015.	D. Mahoney
Bilingual Bonus Policy	Dr. Kasarabada discussed the revised Bi-lingual bonus policy and explained that QID worked in collaboration with Human Resources Bureau (HRB) on this policy. She reviewed the handout and discussed the revisions to this policy. She informed members that the Request for Interpreter and Translation Services (RITS) form was developed to track these requests at a systems level. Programs who complete this form are required to send a copy of the completed form to the Cultural Competency Unit (CCU) as outlined in this policy.		N. Kasarabada
SA QIC Project Update	Dr. Kasarabada explained that QID team will be meeting with Dr. Ximenez and her team to discuss the proposed pre-post survey to be administered prior to the training on the Spirituality and Mental Health Parameters in SAs. She informed members that the training dates for this training as part of the SA QI project will be scheduled once the survey is ready.	QID and Dr. Ximenez will be developing the pre post survey in preparation for these trainings.	N. Kasarabada

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
CSEC PIP – Next Steps	<p>Dr. Kasarabada explained the Clinical PIP related to the Commercial Sexual Exploitation of Children (CSEC) in detail providing an outline of the design of this PIP and the plan for data collection of the outcome measures in different settings – Juvenile Halls, Full Service Partnerships (FSPs) and outpatient programs implementing Evidence Based Practices (EBPs).</p> <p>She informed members that QID and Transitional Age Youth (TAY) Division presented the PIP outline and plan for data collection at a recent District Chief meeting. She explained that QID will be developing a Share Point site for clinicians to enter Client ID and other basic information to track the CSEC clients being served in DMH. QID will be presenting this PIP outline, plan for data collection, and will demonstrate the use of this Share Point site at QIC meetings, Provider meetings, and CSEC trainings. This is to inform clinicians trained on CSEC procedures to track CSEC clients being served.</p>		N. Kasarabada
MHSIP May 2015 Survey & Provider Directory Update	<p>Dr. Joshi provided an update on the MHSIP survey data. The Spring 2015 data has been scanned and sent to the State on June 26th.</p> <p>Dr. Joshi stated that approximately 11,000 surveys were sent. Additionally, nearly 300 Older Adult Surveys were received because this was emphasized in the survey training. A total of 763 Older Adult surveys were received as opposed to about 400 in the previous survey periods.</p>	Waiting for the Nov 2014 survey data from the State.	V. Joshi

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
<p>PRO</p> <p>Cultural Competency (CC) Updates</p> <p>Policy Update – Office of Compliance</p>	<p>No report.</p> <p>Dr. Chang Ptasinski stated that in July/August she will be attending SA's 2 (Adults) 3, 7, and 8, to provide Cultural Competency (CC) updates on current activities. She will also share about the CCC and its involvement in the Bilingual Bonus Policy revisions.</p> <p>Ms. Pham from Compliance Privacy and Audit Services Bureau provided an update on policies and reviewed the handout.</p>		<p>S. Chang Ptasinski</p> <p>C. Pham</p>
Announcements			
Handouts:	<ul style="list-style-type: none"> ➤ Bilingual Bonus Policy ➤ Policy/Procedure Update June 8, 2015 		

Respectfully Submitted,

Naga Kasarabada, Ph.D.